

**REQUEST FOR EXPRESSIONS OF INTEREST-NATIONAL
FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA**

Assignment Title: Legal Consultancy Service

Reference No: MOWE-GOV-CS-QCBS-001/2018

The Ministry of Water and Energy has secured a budget from the Government of Ethiopia and intends to apply parts of the proceeds of this budget for the Legal Consultancy Service

1. OBJECTIVES OF THE ASSIGNMENT

The primary objective of hiring a legal consultant firm is to ensure compliance with applicable laws and regulations, provide legal advice, support without litigation, strategic guidance, offer project-based solution and manage legal risks associated with specific project or on the ministry needs

2. SCOPE OF THE CONSULTANCY SERVICE

The Legal Consultant will be responsible for the following key duties:

- Undertake extensive legal research and analysis; handle a range of multi-disciplinary complex legal matters including interpretation and application of various legal instruments in the relevant area of concentration to facilitate the provision of quality legal services.
- Review legal documents, identify and analyze important issues, presenting findings and recommendations for internal review to contribute to the decision-making process,
- Prepare or assist in preparation of legal opinions or advice on a wide range of legal issues background papers, studies, memoranda, reports and other legal documents.
- Negotiate and prepare agreements and contracts with public and private entities and assisting with contractual interpretation and dispute resolution activities.
- Identify potential liabilities, particularly vis-à-vis third parties, and assist in the management of risks in the ministry's activities to facilitate well-informed decisions.
- Participate in negotiations and settlement of claims and disputes with public and private entities. Prepare and assess briefs of evidence to contribute to legal analysis and solutions.
- Assist in providing legal advice on all aspects in all law in general and construction law in particular.
- Maintain organized records of all legal documents and correspondence.
- Assist in providing legal advice on a full range of issues regarding the interpretation and application of contractual agreement on the legal framework.
- Assist senior Legal Officers in servicing committees, task forces, expert working groups and other bodies with legal advice and preparation/review of legal documents to contribute to the strict implementation of laws.
- Trainings (if necessary)

Please note that the detail Terms of Reference (ToR) can be obtained from the Ministry of Water and Energy website, [https://www.mowe.gov.et/en/resource types/procurement-files](https://www.mowe.gov.et/en/resource/types/procurement-files).

3. Duration of the Services and Contract: **1Year** with the understanding that the contract will be renewed every year based on evaluation of performance.
4. The Ministry of Water and Energy now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.
5. The short-listing criteria are:
 - i. Core business and years in business
 - ii. Qualification & Relevant Experience of the firm in the field of assignment (Specific Experience) and
 - iii. Organizational, managerial and technical capabilities of the firm.
6. A Consultant **shall not** associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.
7. A Consultant will be selected in accordance with the Quality and Cost Based Selection method set out in the Public Procurement Agency Consultant Guidelines.
8. Further information and clarification can be obtained at the address below during office hours 9:00 AM to 12:00 AM and 2:00 PM to 5:30 PM after noon from Monday to Friday
9. Expressions of interest must be delivered in a written form to the address below in person or by e-mail on or before 03 December 2025, 4:00 PM

Ministry of water and Energy (MoWE)
Attn: Mr.Mehandis Melaku, Procurement Executive Officer
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